



## DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

### NOTICE TO BIDDERS

**IFB11142023JKG 3030 Jackson Life Safety Upgrades**  
**DEADLINE: November 14, 2023 @ 2:00 PM/CST**

Memphis-Shelby County Schools (MSCS) is accepting bids for the project listed above, in **red**. A **Mandatory** Pre-Bid Meeting will be held at the scheduled time and location listed below.

**3030 Jackson Avenue | Memphis, TN 38112 @ 11:30am**

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to JaNese Graves [gravesj1@scsk12.org](mailto:gravesj1@scsk12.org) and Mary Taylor, [taylor15@scsk12.org](mailto:taylor15@scsk12.org) by 2:00 PM/CST on November 3, 2023. Subject line of email shall read "Questions – IFB11142023JKG 3030 Jackson Life Safety Upgrades." Questions must specifically reference the section of the Bid to which the question pertains. To prevent an unfair advantage to any respondent, all questions and answers will be posted as an Addendum/Q&A on Procurement's website on November 6, 2023 by the close of business.

### IMPORTANT DATES:

Bid Release	October 25, 2023
Pre-Bid Meeting	November 1, 2023 @ 11:30 AM
Questions Due	November 3, 2023 @ 2:00 PM
Q & A Posted	November 6, 2023 @ 5:00 PM
Bid Due	November 14, 2023 @ 2:00 PM

Thank you.  
Procurement Services  
Memphis-Shelby County Schools